



Civil Rights Data Collection (CRDC) Support for Districts SY 2020-21

2020-21 Office of Civil Rights

(<https://www2.ed.gov/about/offices/list/ocr/data.html?src=rt>) - Collection Survey Timeline

- **October 2021 - Open date for the Advanced Website (AWS)**
- **November 2021:** Official Close of the AWS
- **January 2022:** The Pilot Survey tool will open to SEAs to test their files
- **January 2022:** The test load data within the system will be cleared
- **January 2022:** The OCR Survey Tool will be open to SEAs to submit final data
- **February 2022:** OCR Survey Tool for LEAs to submit data manually or upload flat files
- **April 2022:** OCR Survey Tool closes all districts must be certified

WI DPI CRDC Online Resources

- Join our WI DPI Civil Rights Data Collection (CRDC) (<https://plus.google.com/u/0/communities/117289160617122274231>). Google+ Community
- CRDC LEA Data Support Plan, TBD
- Course Code Matrix (<https://drive.google.com/open?id=1GjCsdLyUaNJJHo9xTgzzFiDS5HEWOPWv>), updated 3/4/19
- CRDC Flat File Specifications, TBD
- WUFAR-to-CRDC template [↗](#) updated 7/13/18

- *Use this template to help complete the FINANCE expenditure questions on the CRDC. The template helps you determine which WUFAR codes apply to which question. It will not completely answer all the questions but can provide some additional confidence. We welcome your feedback on this template!*

New to the Civil Rights Data Collection and need to build the LEA and School Flat Files?

- **CRDC Resources to Build the LEA and School Flat Files**
(https://docs.google.com/document/d/1mGOPy0PEqX0AW3EsHnxeB-shJAekMYLGn24frl_UyQ8/edit?usp=sharing), 01/30/19

SEA of Wisconsin Articles to LEAs: TBD

Office of Civil Right (OCR) Civil Rights Data Collection (CRDC) Background


Since 1968, the U.S. Department of Education (ED) has conducted the Civil Rights Data Collection (CRDC) to collect data on key education and civil rights issues in our nation's public schools. The collection was formerly administered as the Elementary and Secondary School Survey (E&S Survey).

The CRDC collects a variety of information including student enrollment and educational programs and services, most of which is disaggregated by race/ethnicity, sex, limited English proficiency, and disability. The CRDC is a longstanding and important aspect of the ED Office for Civil Rights (OCR) overall strategy for administering and enforcing the civil rights statutes for which it is responsible. Information collected by the CRDC is also used by other ED offices as well as policymakers and researchers outside of ED.

For further general information about the CRDC, visit the [CRDC FAQ](https://www2.ed.gov/about/offices/list/ocr/frontpage/faq/crdc.html) (<https://www2.ed.gov/about/offices/list/ocr/frontpage/faq/crdc.html>) page.

OCR - 2020-21 CRDC

On December 28, 2020, OCR received OMB approval to require all local educational agencies (LEA) in the country, including every public school district, charter schools, juvenile justice facilities, alternative schools, and schools serving only students with disabilities to respond to

the CRDC for the 2020-21 school year. Changes were made to the CRDC, which had the net effect of reducing burden on school districts. The 2020-21 CRDC survey includes new questions that will collect key data in areas of increasing civil rights concerns such as incidents of rape, attempted rape, or sexual assault committed by school staff members and incidents of harassment and bullying based on perceived religion or shared ancestry. For more details about changes in the 2020-21 CRDC, go to Questions and Answers [PDF](#)  (322.4K).

Partners Support Center and U.S. Department of Education CRDC 2020-21 Resources:


- Advanced Website Tool - OCR target open date (TBD)
- U.S. Department of Education--Office of Civil Rights CRDC Survey Tool - OCR (TBD)
- Visit the [Partners Support Center Resource Center \(https://crdc.grads360.org/#program\)](https://crdc.grads360.org/#program) website for [Data Tips \(https://crdc.grads360.org/#program/data-tips\)](https://crdc.grads360.org/#program/data-tips).
- Check out the [Getting Started \(https://crdc.grads360.org/#program/getting-started\)](https://crdc.grads360.org/#program/getting-started) web page for tutorial videos or the [Preparation Resources \(https://crdc.grads360.org/#program/preparation-resources\)](https://crdc.grads360.org/#program/preparation-resources) on the [G \(http://crdc.grads360.org.portal\)](http://crdc.grads360.org.portal) RADS360 (<https://crdc.grads360.org/#program>) website.

What is the Data Support Project?

DPI provides PARTIAL data files to districts to help complete the CRDC survey. About 60 percent of the data an LEA submits is replicated in state data, such as in the WISEdata Roster data collection. By converting the identical data that an LEA submits to DPI into a CRDC compatible file format, the CRDC survey burden on LEAs is greatly reduced. Accuracy and timeliness is increased as well.

WI DPI CRDC Contacts

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Frequently-asked Questions (FAQ)

- 1. What are my schools' NCES numbers? How do I look them up?** An NCES number is the federal number assigned to your school for reporting purposes. Look them up in an [NCES School and District Search](http://nces.ed.gov/ccd/schoolsearch/) (<http://nces.ed.gov/ccd/schoolsearch/>).
- 2. Should You Report Homeschool Students enrolled in 1 or 2 classes within your district?** Since students are to be counted where they are receiving 50% or more of their education, the students enrolled in 1 or 2 courses from homeschool would not be included in the student counts for those courses.
- 3. Finance Data: Is there more guidance on finance data questions?** See the CRDC Portal, [data field definitions](https://crdc.grads360.org/#communities/pdc/documents/11933) (<https://crdc.grads360.org/#communities/pdc/documents/11933>), and tip sheets. The [WUFAR-to-CRDC](https://drive.google.com/open?id=1dTYAWFYfj1lHM8lylSMrv8Qjx07orfs) (<https://drive.google.com/open?id=1dTYAWFYfj1lHM8lylSMrv8Qjx07orfs>) template, updated July 13, 2018, is also available for reporting those expenditure questions.
- 4. Is DPI asking for this CRDC data?** DPI is not. The federal agency asking for this data is the Office for Civil Rights (<https://surveys.nces.ed.gov/CRDC/UserAccount/Login?ReturnUrl=/CRDC/>) in the Dept. of Education, Washington, DC. DPI assists districts completing the federal survey by extracting data schools submitted to DPI and pre-populating the CRDC format. DPI data should be carefully checked and overwritten if incorrect. Remember, this is your district's data. DPI pulls in the data as it was submitted.
- 5. What if we don't want DPI's help?** To opt out of DPI starter file uploads from DPI should be received by end of November. Forward your Opt Out Request to [S \(http://susan.rose-adametz@dpi.wi.gov\)](mailto:usan.Rose-Adametz@dpi.wi.gov) usan.Rose-Adametz@dpi.wi.gov (<http://Susan.Rose-Adametz@dpi.wi.gov>).
- 6. I'm getting emails, but I'm not the right person to contact about this survey.** Your superintendent should help determine who are the CRDC principal and alternate contacts. You can update your contacts in the CRDC Advanced Website interface, but DPI will not get this information automatically. Change your contact persons by logging into the CRDC Advanced Website and selecting **ADMIN > LEA Contacts**. You may also send updated contacts directly to [S \(http://susan.rose-adametz@dpi.wi.gov\)](mailto:usan.Rose-Adametz@dpi.wi.gov) usan.Rose-Adametz@dpi.wi.gov (<http://Susan.Rose-Adametz@dpi.wi.gov>).

7. **Why can't DPI do the survey for us?** DPI is not allowed to complete the survey. The law requires the school district to load or to participate in the one-time DPI file upload and certify the civil rights survey. Also, districts may want to change data that DPI provides. You have the right and the opportunity to change any data we pre-populate in the federal interface.
8. **Why is DPI only sending partial data?** There's some data we don't collect from districts, such as teacher absences, sports, physical restraint, in-school arrests, etc. DPI is pulling as many answers as possible from collections, such as WISEdata Enrollment, Roster, WISEstaff, and School Directory. DPI will not have all student enrollments in Roster courses. WISEdata Roster does not allow secondary student enrollments and DPI is planning to correct this in a future release.
9. **How do I know what DPI will send or not send?** The [CRDC Flat File Specifications](https://drive.google.com/a/dpi.wi.gov/file/d/1H1ACDQN08CVL_dWALpvCLTT7K8NhCXg1/view?usp=sharing) (https://drive.google.com/a/dpi.wi.gov/file/d/1H1ACDQN08CVL_dWALpvCLTT7K8NhCXg1/view?usp=sharing), updated 2/21/19 shows all the question numbers, and we indicate by question what data DPI collects. If DPI doesn't send data (on matrix = None), the district must supply it and enter that data into the federal CRDC interface. DPI will extract data from the data warehouse once districts have completed their 2017-18 End of Year reporting deadlines. Districts can always change any data by typing over it in the CRDC survey web interface.
10. **How will we receive the DPI data files?** DPI will send the data files directly to the federal interface. Your district will see the data pre-populate your questions. Reminder, this is your district's data as submitted to DPI. If it is incorrect, you may change it.
11. **We're late getting started. How does our district get caught up?** [Email us](mailto:susan.rose-adametz@dpi.wi.gov) ([http://susan.rose-adametz@dpi.wi.gov](mailto:susan.rose-adametz@dpi.wi.gov)). We can walk you through it. Check out [WI DPI Civil Rights Data Collection \(CRDC\) Support for District](https://dpi.wi.gov/wise/federal-reporting/crdc) (<https://dpi.wi.gov/wise/federal-reporting/crdc>)s and join the [WI DPI Civil Rights Data Collection \(CRDC\)](https://plus.google.com/u/0/communities/117289160617122274231) (<https://plus.google.com/u/0/communities/117289160617122274231>). Google+ Community for the latest announcements, LEA and All Schools forms, data element mapping, LEA deliverables, and deadlines.

2015-16 GENERAL DISCLAIMERS:

1. **RESPONSIBILITIES:** The federal CRDC survey is mandatory, but your use of DPI state data files

is voluntary. Data files are provided by DPI as a value-added service to Wisconsin school districts. Districts that do not supply data to DPI, such as private schools, cannot be supported. If your district did opt out of DPI pre-populating the two starter files, the burden for compiling data is solely the responsibility of the school district. It is the district's responsibility to evaluate whether or not the data provided by DPI is sufficient and accurate enough for local CRDC reporting. DPI can provide only partial survey answers, and the remainder must be supplied by the local district in accordance with the Data Matrix and Course Code Matrix.

2. **DATA DELIVERY:** The CRDC survey schedule conflicts with the DPI data collection close dates. Given this conflict, DPI will make every effort to deliver accurate and timely data to districts based on the condition of your data at file generation time. Once delivered to the school district's CRDC interface section, DPI will not revise the data files. All explanations of data sources and calculations are available in the Data Support matrix. DPI reserves the right to reduce the number of supported survey questions and will immediately notify districts should this occur.
3. **QUALITY CHECKS:** DPI data file quality is based on the data quality that districts build into their own DPI data collections. If a district knows that issues exist with the district's submission for a given collection, especially with the data elements used in the CRDC survey, local data sources should be used rather than the DPI-provided data. Districts must confirm the quality of DPI data. Any and all data in the DPI data files can and should be overwritten where local data provides a more accurate answer.
4. **DATA USE:** The data files DPI sends to districts should only be used to complete the CRDC survey. Data should not be used for any other purpose due to the unique formatting and data definitions.
5. **DATA DEFINITIONS:** In most cases, the DPI data definitions as found in our state collections match the definition requested in the CRDC survey. In other cases, the state definition is close but not identical to what CRDC requires. DPI will make as close a match as possible within our collections. The DPI data sources used, including filtering criteria, are listed in the CRDC Data Support Matrix document. Ultimately, interpretation of the data definitions to produce a survey answer is the responsibility of the district in conjunction with the federal CRDC staff.
6. **PRIVACY:** The CRDC data is un-redacted at the school level and thus falls under DPI student data privacy guidelines. DPI will neither release your district's project data files to the public nor post it on the web. Your data files will only be released securely to the CRDC contacts

registered with the CRDC. Contact us for information on data privacy.

7. **CONTACTS:** The Department of Public Instruction Project Sponsor, Civil Rights Compliance Officer ([http://sara.baird@dpi.wi.gov](mailto:sara.baird@dpi.wi.gov)) is the owner of this project.

For questions about this information, contact Susan Rose-Adametz (<https://dpi.wi.gov/user/1126/contact>) (608) 267-9013

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